



2020-2021 Academy Policies

2019-2020 Calendar

August 17	First Day of Classes
September 7	Labor Day
November 24-28	Thanksgiving Break
December 14-19	Winter Recital Week
December 21 - January 2	Winter Break
March 29 - April 3	Spring Break
May 31	Memorial Day
June 12-17	Dress Rehearsal and Picture Week
June 17	Last Day of Classes
(tba)	Spring Recital

Tuition

- Tuition is a yearly fee divided into 11 monthly installments and is not based on the number of classes in each month.
- Tuition is due on the 1st of every month.
- August tuition is 50% and is due at registration.
- June 1st is the final tuition installment of the dance year.

Payment

- Tuition and any other fees will be debited from your card or account on file on the 1st of each month.
- All clients are required to maintain a card on file in our auto-pay system.
- Accounts not paid within terms are subject to an accruing 5% monthly finance charge until paid. Accounts more than 60 days past due may be submitted to collection services.
- A \$35 fee will be applied to accounts for returned checks.

Additional Fees

- **Registration Fee** (due at registration): \$35/student or \$60/family
- **Spring Recital Costume Fees** (\$10/mo/class auto-billed on the 1st of the month beginning September 1st)
- **Spring Recital Fee** (Auto-drafted February 1st): \$75 for the first student and \$50 per additional sibling.

Tuition Discounts

- **Sibling Discount:** Siblings receive a 10% discount on tuition. Sibling discount only applies to tuition, not registration, costume, or other fees.
- **Multi-Class Discount:** 10% tuition discount for 2-3 classes, 15% tuition discount for 4-5 classes, 20% tuition discount for 6+ classes.
- **Full Tuition Payment:** Prepay the full yearly tuition fee by check or cash by November 1st and receive a 5% tuition discount.

Withdrawal From Classes

- To withdraw, a parent must complete a withdrawal form at the front desk.
- Withdrawals must be made prior to the 1st of the month to avoid charges.

Refunds / Tuition Credits

- Refunds will only be issued when Flourish cancels a class due to low enrollment.
- Tuition credits will be issued when a student initiates a class change, and the credits must be used within 1 year.

Rescheduling, Substitution, and Delivery of Service

- Flourish reserves the right to reschedule, cancel, or combine classes.
- Flourish reserves the right to provide a substitute teacher if the regular teacher is ill or is otherwise unable to teach.
- Flourish reserves the right to deliver class content via an online system in the event that classes are not able to be conducted live for any reason including, but not limited to: weather, teacher absence, or governmental advisory.

Placement

- Flourish Dance Academy reserves the right to place students in appropriate classes based on age, ability, and instructor's evaluation.

Communication

At Flourish, we go to great lengths to keep you informed and up to date.

- **Email:** Please add office@mdancecenter.com to your email contacts. Important communications are made via email.
- **Facebook:** Like us and follow our posts at [facebook.com/flourishdanceacademy](https://www.facebook.com/flourishdanceacademy)
- **Instagram:** Follow us on instagram @flourishdanceacademy
- **Parent Portal:** <https://dancestudio-pro.com/online/mdancecenter>

Dress Code

- Proper shoes, attire, and hair etiquette are required for all classes. Please see the dress code document for detailed dress code information.

Security

- Flourish Dance Academy is under 24/7 video surveillance.

Winter Recital

- Each December, Flourish Dance Academy produces a Winter Recital. All classes perform, and all students are strongly encouraged to participate.
- **Costumes:** Students will wear basic dancewear in colors specified by their instructor. Flourish also provides accessories and props for this performance.

Spring Recital

- Each June, Flourish Dance Academy ends the season with a professionally produced Spring Recital. All classes perform (except where indicated), and all students are expected to participate.
- **Costume Fees** (\$10/mo/class auto-billed on the 1st of the month beginning September 1st)
- **Recital Fee** (Auto-drafted February 1st): \$75 for the first student and \$50 per additional sibling; includes 2 complimentary tickets, commemorative recital tee shirt, and digital download of the performance.

Signing this policy page informs us that you have read, understand and agree to abide by these policies.

Parent's Name

Parent's Signature

Date